

Ways to pay your water bill

Direct Debit

You can set up your Direct Debit via <u>phone</u>, through your <u>online account</u> or by sending us a <u>Direct Debit Mandate</u>.

If you **don't** have an account manager, please send your mandate to: **hello@wave-utilities.co.uk**

If you **do** have an account manager, please use: **accountmanagement@wave-utilities.co.uk**

You can choose from:

- Variable Direct Debit deducted from your account 10-14 days after a bill is issued.
- Fixed Direct Debit monthly payments at a pre-agreed amount to pay
 the ongoing charges and clear any account balance. Wave will review
 your fixed monthly price every 6-12 months, based on your recent
 consumption and account balance.

We will allow a minimum of 10 working days from the Direct Debit set up date to the first payment.

Please note: If you are a consolidated pay at site or pay at parent customer please speak to Wave's customer experience team or your account manager to see if your account is suitable for a Direct Debit.

Debit or Credit Card Payment

You can pay by <u>phone</u>, on our <u>website</u> (without logging into your online account) or by logging into your <u>online account</u>.

If the payment doesn't show in your online account within 24 hours, please contact us.





BACS

Payment should be made out to the bank details provided on your bill. Following the below steps will make sure your payments are applied to your account in a timely manner:

- **Single Site** use your customer reference or invoice number as the payment reference.
- Multiple Sites enter the company name only as the payment reference. Please do not include any other information. Then, send a remittance advice in a spreadsheet format to BACS@wave-utilities.co.uk with the full payment value in the subject line of your email.
- Consolidated Pay at Parent (PAP) use your invoice number as the payment reference.
- Consolidated Pay at Site (PAS) enter the company name only as the payment reference. Please do not include any other information. Then, provide a remittance advice in a spreadsheet format to BACS@wave-utilities.co.uk with the full payment value in the subject line of your email.

Allow 3-5 working days for payment(s) to be allocated before sending a Missing Payment form.

Cheque

Send your cheque to: Anglian Water Business (National) Ltd, PO Box 745, Huntingdon, PE29 9PW



- **Single Site** quote your customer reference or invoice number on the back of your cheque. Please do not include any other information.
- Multiple Sites quote all customer references or invoice numbers, including the amount you are paying for each one. Alternatively, include a remittance advice with the cheque correspondence, or send a remittance via email in a spreadsheet format to BACS@wave-utilities.co.uk with the full payment value in the subject line of your email.

Please confirm the cheque has been cashed (you can see it on your bank statement) and allow 3-5 working days for payment(s) to be allocated, before sending a Missing Payment form.

